

# WTLS seeks Staff Attorney

## **Available Position: Staff Attorney**

### **Background:**

West Tennessee Legal Services, Inc. is seeking a Staff Attorney to work in Jackson, TN to provide free legal assistance pursuant to a private enforcement initiative/multi-year funding component grant from the U.S. Dept. of Housing and Urban Development. The grant's purpose is to provide fair housing enforcement across Tennessee.

**Job Description:** West Tennessee Legal Services, Inc. is seeking a staff attorney with a strong commitment to delivery of high quality legal assistance to persons who may be the victims of housing discrimination, may be experiencing landlord/tenant issues, or may be in mortgage default or foreclosure. Position includes representation in court and before quasi-judicial or administrative agencies of government.

**Qualifications:** Candidates must possess excellent writing and oral communication skills, ability to manage multiple tasks, skills sufficient to implement an array of advocacy strategies, ability to manage a caseload, ability to build collaborative relationships within the community, commitment to being a team player, ability to travel as necessary, and ability to use computer systems including case management software. Proficiency in Spanish is a plus. Licensure in Tennessee required.

### **Application Deadline:**

Open until filled.

### **Salary:**

\$36,000 + D.O.E. Excellent benefits package. Relaxed office atmosphere.

Send cover letter, resume, writing sample and references to:

Sandy Bingham

West Tennessee Legal Services, Inc./The Fair Housing Project

P.O. Box 2066,

Jackson, TN 38302

or

email to [sandy@wtls.org](mailto:sandy@wtls.org).

West Tennessee Legal Services is an equal opportunity employer. Women, minorities and handicapped persons are encouraged to apply.

Last updated on May 14, 2013.

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